

**Spearfish School District 40-2**  
**3000 Business and Non-instructional Operations**

Board Policy

Code: 3415

**Cancelled Checks**

The Business Manager may, after two years, void any and all outstanding checks to remove them from the reconciliation list.

Approved January 12, 2004  
Reviewed December 11, 2006  
Reviewed February 14, 2011