

**Spearfish School District 40-2
4000 Personnel**

Board Policy

Code: 4350

SUBSTITUTE TEACHERS

Those interested in substitute teaching shall make application for such position through the district office. A substitute file will be maintained at each principal's office.

The district's automated system, Aesop, will be used for obtaining substitutes, from the approved list of applicants.

All substitutes will be governed by specifications currently established by the Department of Education. Salary to be set annually by the Spearfish School Board.

Amended	<u>August 8, 1977</u>
Second Amendment	<u>August 8, 1983</u>
Revised	<u>May 11, 1987</u>
Revised	<u>December 14, 1998</u>
Revised	<u>December 11, 2006</u>
Reviewed	<u>January 9, 2012</u>
Revised	<u>April 11, 2016</u>