

**Spearfish School District 40-2
4000 Personnel**

Board Policy

Code: 4705

COMPENSATION

SALARY. All salaries will be determined by the board of education.

SALARY CHECKS. All employees will receive their salary according to a time schedule established by the business manager.

HOURS. Employees paid by the hour will work no more than 40 hours per week without prior approval of the building administrator and the superintendent and/or business manager. In case of emergency, the working hours of an employee may be changed.

VACATION. Twelve-month, full-time, employees have the option of cashing all or part of their accumulated vacation time by so informing the district business office.

Adopted July 10, 1978
Revised May 11, 1987
Revised December 14, 1998
Reviewed December 11, 2006
Reviewed April 10, 2007
Revised January 9, 2012