

**SCHOOL BOARD MEETING AGENDA  
SPEARFISH SCHOOL DISTRICT 40-2  
Monday, July 9, 2018: 5:30 PM  
District Administration Office  
525 East Illinois  
Spearfish, SD 57783**

**(Finance Committee meeting @ 5:00 PM)**

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Approve Agenda**
- IV. **Schedule/Unscheduled Audience**
  - A. Spearfish Soccer Association
- V. **School Reports/Fanfare**
  - A. Recognize outgoing School Board Member, Amy Cermak
- VI. **Consider Conflict of Interest Waivers**
- VII. **Action Items**
  - A. Consider approval for second reading of additions/changes to Use of Physical Intervention and Seclusion Policy and Forms ([4950](#) [FM 4950-1](#) [FM 4950-2](#))
  - B. Consider special meeting, July 24, 2018, 5:00 p.m., Annual Priorities
  - C. South Dakota High School Activities Association Election
    - o Division IV Principal [attached](#)
    - o Division II Athletic/Activities Director [attached](#)
  - D. Consider agreement with Action for the Betterment of the Community [attached](#)
- VIII. **Consent Agenda**
  - A. Request for Spearfish School District to pick up students at one location in the city of Whitewood, Sherman Street next to baseball diamond.
  - B. Personnel (*all hires contingent on successful completion of background check*)
    1. Consider the following 2018-19 contracts:
      - a. Stephanie Ornelas, HS Activities Director, \$72,000
      - b. Jamie Schroeder, District Adaptive PE, MS-2, 25 Ugrad, 30 Grad = 295 Units = \$47,308
      - c. Chris Geuke, HS Special Education Teacher (change in teaching assignment)
    2. Consider the following extra-duty position:
      - a. Teri Aberle, Middle School AdvancED Co-chair, \$1,000.00
    3. Consider the following resignations:
      - a. Kaitlin Erickson, Creekside Elem., SPED-ESP, effective 07/02/18
      - b. Kari Van Zee, High School, ESP, effective 07/02/18
      - c. June Lallak, West Elem., Custodian, effective 07/13/18
    4. Extended School Year Staff – additional planning hours for the month of June, \$18.00/hr.
      - a. Cyndee Bosworth, 6 hours
      - b. Dacia Fischer, 6 hours
      - c. Roxanne Gray-Hartl, 6 hours
      - d. Laura West, 6 hours
      - e. Reva Sigle, 3 hours
      - f. Erin Lopez, 24 hours
  - C. Consider the attached list of items as surplus [attached](#)

- IX. **Discussion/Information/Updates**
  - A. Sale of Green Acres property
  
- X. **Minutes**
  - A. Consider the regular meeting minutes of [Monday, June 11, 2018](#)
  
- XI. **Financial Reports & Bills**
  - A. Financial Report [June 2018](#)
  - B. Quarterly Report [June 2018](#)
  - C. Trust & Agency [June 2018](#) [Annual Report](#)
  - D. Bills [End of Month June](#) [July Bills](#)
  
- XII. **Adjournment**

**The School Board's mandatory "Annual Meeting"**  
**Will be held at the conclusion of this regular monthly meeting.**

**ANNUAL SCHOOL BOARD MEETING AGENDA  
 SPEARFISH SCHOOL DISTRICT 40-2  
 Monday, July 9, 2018  
 District Administration Office  
 525 East Illinois  
 Spearfish, SD 57783**

**I. Call to Order** by Business Manager Craig Crosswait

- The "Annual" School Board meeting is required by statute.
- 13-8-10. Meetings of board--Election of officers--Designation of depository and newspaper--  
 Quorum. The annual meeting shall be held on the second Monday of July unless otherwise designated by the board at the prior regular meeting. Regular meetings shall be on the second Monday of each month unless otherwise designated by the board at the annual meeting. At the annual meeting the school board shall organize by the election of a president and a vice president from its membership, and such officers shall serve until the next annual meeting. The board shall designate the depository or depositories as provided in § 13-16-15, and the custodians of all accounts; and designate the legal newspaper to be used for publishing all official notices and proceedings. A majority of the members of the school board constitutes a quorum for the purpose of conducting business. Any board action may be taken if it is approved by the majority of the members voting.

**II. Organizational Items**

- A. Swear in Ellen Plocek and Scott Odenbach as newly elected School Board members for three-year terms and Mistie Caldwell for a one-year term (Craig Crosswait)
- B. Elect President and Vice-President of the School Board (Craig Crosswait)
  - 1. The Board President presides over the remainder of the meeting
- C. Action Items:
  - 1. Set the regular meeting date, time, place and rate of pay for School Board meetings (currently second Monday of each month at 5:30 PM in the District Administration Center; pay for School Board members is \$40 per Board meeting, and \$20 for committee meetings)

2. Appoint a School Board member as an official representative to the Black Hills Special Services Cooperative Board of Directors and select an alternate (Amy Cermak has been the Board representative, the BHSSC Board meets on the fourth Wednesday of each month. Most of the meetings occur at the TIE Office in Rapid City. Dinner is served at 6 p.m., with the meeting starting at 6:30 p.m.)
3. Select a School Board member to serve on the Spearfish Foundation for Public Education Board of Directors (Amy Cermak has been the Board's representative)
4. Select School Board member committees for the 2018-19 school year (or appoint at your August meeting following member input on committee interest)

Current committees include:

- Personnel/Policy (Mistie Caldwell & Cody Lawson)
- Curriculum (Scott Odenbach & Cody Lawson)
- Finance (Jeff Sleep & Mistie Caldwell)
- Facilities (Jeff Sleep & Scott Odenbach)
- BHSSC and SFPE Representative (Amy Cermak)

D. Consent Agenda Resolution:

1. Name the Business Manager as custodian of funds.
2. Determine amount of bond for the Business Manager (\$1,000,000)
3. Authorize the Business Manager to transfer and invest funds as necessary during the course of the school year
4. Appoint the Business Manager to sign all documents for the school lunch program and the trust and agency fund
5. Retain legal services for the 2018-19 school year (Lester Nies)
6. Designate a Title IX Officer (Superintendent)
7. Resolution to appoint the Superintendent as district representative to sign, as agent, the federal and state grant programs and to participate in Title I and Title II programs during the 2018-19 school year
8. Set admission and activity ticket rates for school activities (same as last year):
  - Student single (Grades K -12) - \$3
  - Adult single - \$5
  - Student activity ticket - \$25
  - Senior citizen activity ticket - \$5
  - Adult activity pass - \$75
  - Two adult activity tickets - \$125
  - Family Pass (2 adults with 2 or more students) - \$175
9. Set school lunch and breakfast prices for the 2018-19 school year:
  - Lunch: K-5 - \$2.65 to \$2.75; 6-12 - \$2.90 to \$3.00; Adults \$3.60 to \$3.70 (.10 increase to lunches)
  - Breakfast: K-5 - \$1.10; 6-12 - \$1.35; adults - \$1.60 (no change on breakfast prices)
10. Set substitute pay for secretaries, custodians and ESP's = \$9.50/hour (stay the same)
11. Set substitute teacher pay
  - Non-certified substitute - \$80/day (stay the same)
  - Certified substitute - \$95/day (increase \$15)
  - \$125/day long-term substitute, increase to \$130/day
12. Set Driver's Education registration fee and compensation rate for 2018-19 school year:
  - a. Registration fee per in-district student = \$250 (stay the same)
  - b. Registration fee per out-of-district student = \$275 (stay the same)

1. Compensation per teacher for student registration = \$250 (stay the same)
  2. Compensation per student for classroom instruction = \$40 (stay the same)
  3. Compensation per hour for driving instruction = \$25 (stay the same)
13. Select official newspaper (Black Hills Pioneer)

### **III. Adjournment**