

SCHOOL BOARD MEETING AGENDA
SPEARFISH SCHOOL DISTRICT 40-2
Monday, July 10, 2017: 5:30 PM in the District Administration Office

(Finance Committee meeting @ 5:00 PM)

- I. **Call to Order**
- II. **Pledge of Allegiance**
- III. **Approve Agenda**
- IV. **Scheduled/Unscheduled Audience**
- V. **School Reports/Fanfare**
 - A. Recognize outgoing School Board Member, Nancy Hall
 - B. Spearfish Soccer Association, Rick Ellerton
- VI. **Consider Conflict of Interest Waivers**
- VII. **Action Items**
 - A. Final budget hearing and recommendation for adoption as a **resolution** to approve the school district budget for the 2017-18 school year (Craig Crosswait) [attachment](#)
 - o Preliminary budget information for the 2017-18 school year was presented at the June School Board meeting, including detailed information on revenue and expenditure guidelines for the ensuing school year.
 - B. Second reading and adoption - Recommendation to adopt School Board Policy 8510 "Conflict of Interest Disclosure and Authorization" [8510](#) [8510.1FM](#) [8510.2FM](#)
 - C. Consider approval of Special Education Comprehensive Plan [attachment](#)
 - D. Consider 2017-2021 Strategic Plan and 2017-2018 Annual Goals
- VIII. **Consent Agenda**
 - A. Approve ASBSD annual dues for 2017-18 in the amount of \$2,605.19 (3.2% increase); based on previous year expenditures
 - B. Personnel (*all hires contingent on successful completion of background check*)
 1. Nicole Valentine, Mtn. View Elem., Secretary, resignation, effective 07/01/17
 2. Doug Syman, Driver's Education Instructor, through 08/31/2017
 3. Title I ESY Staff – additional hours for the month of June:
 - a. Beth Bentley 10 hours
 - b. Cyndee Bosworth 10 hours
 - c. Elizabeth Mentele 10 hours
 - d. Dacia Fischer 10 hours
 - e. Laurie Anglin 6.5
 - f. Barb Schuler 5.5 hours
 - g. Kristin Cooney 15.75 hours
 - h. Lisa Tieszen 3.75
 4. Title I ESY Staff for the month of July and August (not to exceed 17 hours per month)
 - a. Laurie Anglin
 - b. Barb Schuler
 - c. Lisa Tieszen
 5. Michele Olson, HS Lunch/Copy Secretary, 6.5/hr. day, 9 mos., Level 3 \$12.35/hr., effective 08/21/17

6. Consider the following extra-duty assignments:
 - a. Alex Johnsen, MS Asst. Track Coach, Level 4 \$2,169.05
 - b. Luke Donovan, Asst. Boys Soccer Coach, Level 5 \$2,669.60
 - c. Darin Douglas, HS Asst. Football Coach, Level 7 \$3,804.18

IX. **Discussion/Information/Updates**

X. **Minutes**

- A. Consider the regular meeting minutes of Monday, [June 12, 2017](#)
- B. Consider the special meeting minutes of Tuesday, [June 13, 2017](#)

XI. **Financial Reports & Bills**

- A. Financial Report [June 2017](#)
- B. Quarterly Report [June 2017](#)
- C. Trust & Agency [June 2017](#) [Annual Report](#)
- D. Bills [End of Month June](#) [July Bills](#) [Add-on](#)

XII. **Adjournment**

The School Board's mandatory "Annual Meeting"
Will be held at the conclusion of this regular monthly meeting.

ANNUAL SCHOOL BOARD MEETING AGENDA
SPEARFISH SCHOOL DISTRICT 40-2
Monday, July 10, 2017
District Administration Office – 525 East Illinois

I. Call to Order by Business Manager Craig Crosswait

- The “Annual” School Board meeting is required by statute.
- 13-8-10. Meetings of board--Election of officers--Designation of depository and newspaper--
Quorum. The annual meeting shall be held on the second Monday of July unless otherwise designated by the board at the prior regular meeting. Regular meetings shall be on the second Monday of each month unless otherwise designated by the board at the annual meeting. At the annual meeting the school board shall organize by the election of a president and a vice president from its membership, and such officers shall serve until the next annual meeting. The board shall designate the depository or depositories as provided in § 13-16-15, and the custodians of all accounts; and designate the legal newspaper to be used for publishing all official notices and proceedings. A majority of the members of the school board constitutes a quorum for the purpose of conducting business. Any board action may be taken if it is approved by the majority of the members voting.

II. Organizational Items

- A. Cody Lawson as a newly elected School Board member for a three-year term (Craig Crosswait)
- B. Elect President and Vice-President of the School Board (Craig Crosswait)
 - 1. The Board President presides over the remainder of the meeting
- C. Action Items
 - 1. Set the regular meeting date, time, place and rate of pay for School Board meetings (currently second Monday of each month at 5:30 PM in the District Administration Center; pay for School Board members is \$40 per Board meeting, and \$20 for committee meetings)
 - 2. Appoint a School Board member as an official representative to the Black Hills Special Services Cooperative Board of Directors and select an alternate (Amy Cermak was the previous Board representative, Nancy Hall the alternate – The BHSSC Board meets on the fourth Wednesday of each month. Most of the meetings occur at the TIE Office in Rapid City. Dinner is served at 6 p.m., with the meeting starting at 6:30 p.m.)
 - 3. Select a School Board member to serve on the Spearfish Foundation for Public Education Board of Directors (Amy Cermak is currently the Board’s representative)
 - 4. Select School Board member committees for the 2017-18 school year (or appoint at your August meeting following member input on committee interest)
 - Current committees include:
 - Personnel/Policy (Mistie Caldwell & Nancy Hall)
 - Curriculum (Mistie Caldwell & Mitch Hopewell)
 - Finance (Jeff Sleep & Nancy Hall)
 - Facilities (Jeff Sleep & Mitch Hopewell)
 - BHSSC And SFPE Representative (Amy Cermak)

D. Consent Agenda Resolution

1. Name the Business Manager as custodian of funds.
2. Determine amount of bond for the Business Manager (\$1,000,000)
3. Authorize the Business Manager to transfer and invest funds as necessary during the course of the school year
4. Appoint the Business Manager to sign all documents for the school lunch program and the trust and agency fund
5. Retain legal services for the 2017-18 school year (Lester Nies)
6. Designate a Title IX Officer (Superintendent)
7. Resolution to appoint the Superintendent as district representative to sign, as agent, the federal and state grant programs and to participate in Title I and Title II programs during the 2017-18 school year
8. Set admission and activity ticket rates for school activities (same as last year)
 - Student single (Grades K -12) - \$3
 - Adult single - \$5
 - Student activity ticket - \$25
 - Senior citizen activity ticket - \$5
 - Adult activity pass - \$75
 - Two adult activity tickets - \$125
 - Family Pass (2 adults with 2 or more students) - \$175
9. Set substitute pay for secretaries, custodians and ESP's (increase from \$8.55/hour to \$9.50/hour)
10. Set substitute teacher pay (same - \$80/day, \$125/day long-term substitute)
11. Set Driver's Education registration fee and compensation rate for 2017-18 school year [attachment](#)
 - a. Registration fee per in-district student = \$240 (recommend to raise to \$250)
 - b. Registration fee per out-of-district student (recommend to set at \$275)
 1. Compensation per teacher for student registration = \$250 (stay the same)
 2. Compensation per student for classroom instruction = \$40 (stay the same)
 3. Compensation per hour for driving instruction = \$23 (recommend to raise to \$25)
12. Select official newspaper (Black Hills Pioneer)

III. Adjournment