

# Spearfish District Technology Committee Minutes

December 11, 2018

**Members Present:** Scott Hardesty, John Mitchell, Steven Overby, Kirk Easton, Don Lyon, Janice Koski, Brooke McLellan and Emily Benvenga.

## Agenda

### District Tech Requests

- May now submit your District Technology request via the form on our District/Forms webpage. [http://www.spearfish.k12.sd.us/District/Forms/dist\\_forms.html](http://www.spearfish.k12.sd.us/District/Forms/dist_forms.html) or use this direct link below. <https://docs.google.com/forms/d/1aG1EvlpLIW8jEM9UUexLuhYXoYgQB4LpMKRbxl6ng1g/viewform>
- February 1, 2019 will be the last day to submit requests.

### Computer Rotation for 2019-2020

- Creekside computer lab (30), West computer lab (30), and Mountain View computer lab (23).
- Evaluating the mini desktop that mounts on back of monitor as well as small form factor desktops.

### Technology Inventory

- Yearly technology inventory for all buildings will happen over Christmas break.
- Will inventory staff laptops in the summer when turned in for updates.

### District Printing

- Printing costs last year were over \$135,000 for the School District which includes lease of copiers and paper.
- Investigating ways to reduce print costs.

### Smarter Balance and DSTEP Secure Browser

- Planning on pushing the secure browser clients out to computers January 2018.

### KnowBe4 Security Awareness Training

- Purchased 3 years of training from KnowBe4 the world's largest security awareness training and simulated phishing platform.
- Goal is to create a "human firewall" to better to protect our network from malicious emails.
- 26% of staff failed our first baseline campaign by inputting their user name and password.
- Training Campaign started 11/30/18 and should have received an email to sign up and participate in the training.
- Training Campaign is 3 weeks long and will end 12/21/18 the last day of school before Christmas break.
- More phishing tests coming with more training videos.
- **Participation and completion of training is required for staff.** 57% have completed as of today.

### GroupWise and Server Updates

- Updating GroupWise mail system and all other servers over Christmas break.
- Email may be down for a short time during this update as well as other server services during updates.

### HS/MS Intercom System Update

- Installed new intercom system which provides intercom and bells for High School and Middle School.
- The old system was tied together and only provide a 1 talk path way.
- Upgrade allows these systems to act independently to each other.

### SPAM Filter Black/White Listing

- Link to our Help Desk web page on adding emails to the Barracuda SPAM filter black and white list.
- [http://www.spearfish.k12.sd.us/District/Technology\\_Department/HelpDesk/HelpDesk.html](http://www.spearfish.k12.sd.us/District/Technology_Department/HelpDesk/HelpDesk.html)

**Please turn Off all classroom technology devices over the Christmas break!**

**Next meeting will be February 12, 2019**