

PUPIL TRANSPORTATION - PRIVATE VEHICLES

School Policy: *The use of passenger vehicles to transport students to and from school sponsored and approved activities will only be permitted after ascertaining that the vehicle is reasonably safe, the driver (employee or other) qualified and reasonably competent, and that adequate insurance coverage is in force.*



- No vehicle may be used that is designed to carry less than three or more than nine passengers.
- Insurance coverage: The vehicle must be insured to at least the minimum level required by law. Please attach a copy of the insurance certificate/card to this form.
- Private passenger vehicles are covered primarily by the owner's insurance, and secondarily by the school's insurance. School coverage is for liability only and does not cover damage to private vehicles.
- The school Principal (or designee) will determine that each driver of a private vehicle to be used for pupil transportation is properly licensed to drive (attach a copy of the Driver License to this application), that the vehicle to be used is insured as described previously, and that the passenger vehicles have a seat and seat belt inside the vehicle for each rider.
- The driver provides the following assurances: driver will not participate in distracted driving practices, including texting and driving; the driver will follow all rules and laws of safe vehicle operation; the driver will not use a cell phone while actively operating a motor vehicle transporting children.

By signing and dating below, the driver certifies that all conditions have been met as described.

Driver Signature

Date

Please complete the following information:

Date of Trip: _____

Time(s): _____

(Approximate)

Departure

Return

Location: _____

Teacher Name: _____

Administrator Approval